Extra Credit Presentation Guidelines

1. Choose an appropriate, informative topic.
2. Remember your presentation date and send slides (email to the instructor) on or before the class period before your presentation date (i.e. if your presentation is on Wednesday, you should send your slides by the previous Monday).
3. Send one or two slides (no more than two, including sources) in PowerPoint format with no design template (use a blank presentation)
   a. **Note:** I will copy your slides into my blank PowerPoint presentation. This will copy the slides but not any background template you used when you created the slides, so please do not use a design template.
4. Include reputable **Internet** sources for the content on your slides. Internet sources are required since they are easily accessible.
   a. You may use Wikipedia as a source.
5. Include your name on your first slide.
6. Include bullet points with the main points you plan to make in your presentation.
7. Plan to take no more than two minutes for your presentation.